



Person Specification

Post Title	Midday Play Assistant	Grade	Scale 1a
School, Section	Manor Junior School	Date of Person Specification	July 2018

The following are the criteria which will be used to select the candidate for this post. It is therefore essential that you show evidence of meeting these requirements in your application.

Attributes	Minimum Criteria	Method of Assessment	Desirable Criteria	Method of Assessment
Experience	<ul style="list-style-type: none"> • Dealing with the public • Ability to organis play activities for the range of primary aged pupils • Ability to supervise and ensure the safety of children • Ability to work with other adults • Ability to motivate children • Enjoyment of working with children • Ability to use initiative and be flexible 	Application Test Interview	Experience of working in a school environment in a similar role	Application Test Interview
Education, Training And Qualifications	<ul style="list-style-type: none"> • Good standard of oral and written English 	Application Test Interview		
Safeguarding	<ul style="list-style-type: none"> • Understand the importance of Child Protection procedures • Be aware of policies and procedures around child protection and safeguarding • Ability to work in line with the school’s safeguarding policy and procedures. • A commitment to the safeguarding and welfare of children. • Ability to work sensitively with confidential information 	Application Test Interview		

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Attributes	Minimum Criteria	Method of Assessment	Desirable Criteria	Method of Assessment
English Language Requirement	<ul style="list-style-type: none"> • Good standard of oral and written English 	Application Test Interview		
Relationships	<ul style="list-style-type: none"> • Ability to demonstrate patience with firmness • Ability to effectively support colleagues in achieving set goals • Willingness to work as part of a team and share information • Proven ability to maintain a high level of confidentiality 	Application Test Interview		
Equalities and Diversity	<ul style="list-style-type: none"> • A commitment to the school's equal opportunities policy • An ability to include everyone wherever possible • Motivated to work in a multi-ethnic community. • A thorough understanding of and personal commitment to equality of opportunity. • An understanding of the diverse needs of our pupils 	Application Test Interview		
Skills	<ul style="list-style-type: none"> • Good organisational skills • Good listening skills • A good imagination • An understanding and empathy for working with primary aged children • Excellent communication skills, both oral and written • Possession of good communication skills with both children and adults 	Application Test Interview		Application Test Interview
Any additional factor	<ul style="list-style-type: none"> • Approachability • A sense of fun 			

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Attributes	Minimum Criteria	Method of Assessment	Desirable Criteria	Method of Assessment
	<ul style="list-style-type: none">• An understanding of the diverse needs of our pupils• Friendliness and patience• Kindness and understanding			

Please note, if you are disabled or have an impairment it will only be necessary to meet the essential criteria for shortlisting purposes